

DO NOT COPY-USE ONLY AS A GUIDE

Today's date or backdate as necessary

To: FAA Airworthiness Inspector

From: Maintenance Supervisor

Subject: Airframe and Powerplant Examination for (name)

This is to certify that _____ has been employed since _____ up to this date (should be 4 or more years total) as an Aircraft Maintenance Technician at _____ Airlines that is also an FAA-approved repair station under No. _____. During this period _____ has complied with the schedule of experience shown below for Airframe and Powerplant ratings aircraft and engines doing maintenance on:

- (A)
- (B)
- Etc.

POWERPLANT

1. Engine controls, electrical and mechanical, inspection and repair.
2. Replacement of power plant components.
3. Fuel System, inspection and repair.
4. Oil System, inspection and repair.
5. Ignition System, inspection and repair.
6. Anti-icing, inspection and repair
7. Engine Starting System, inspection and repair.
8. Thrust Reverser System fault rectification.
9. Cooling System, inspection and repair.
10. Engine Removal and replacement.
11. Engine Servicing.
12. Defect investigation (Troubleshooting) & correction.

AIRFRAME

1. Aircraft Structure fabrication for Avionics Mods.
2. Electronic flight control system repair.
3. Landing Gear, inspection and repair.
4. Air-conditioning & pressurization systems, inspection and repair.
5. Hydraulic system, inspection and repair.
6. Windshield and airframe anti-icing repair.
7. Lighting systems, inspection and repair.
8. Preparation for Aircraft Weighing.
9. Radio and Instrument inspection & rectification.

After reading and studying FAR Part 65 and especially 65.77, I believe _____ meets or exceeds the requirements necessary to become an A&P.

Sincerely yours,

(I suggest you have him or her sign in BLUE INK)

Asst. Manager Maintenance

A&P #

Day Phone #

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SAMPLE LETTER – FOREIGN APPLICANTS
DO NOT COPY-USE ONLY AS A GUIDE

XXXXXX Airlines
Date

To: FAA Airworthiness Inspector
From: Maintenance Manager
Re: A & P License for Mr. XXXXXXXX

Dear FAA Inspector:

I have known _____ for over 6 years and find him to be of good character. For the past three and one-half years, December 1997 to present, he has worked under my supervision on aircraft of various makes and models, including but not limited to Boeing, McDonald-Douglas, Airbus, etc. and engines by Rolls Royce, Pratt Whitney and General Electric. He has performed airframe maintenance including inspection, removal, repair and replacement of control surfaces, windows and windshields, installation of rivets and fasteners, rigging of controls, repair of landing gear, shock struts, brakes, wheels, tires, hydraulic, and steering systems, removal and installation of aircraft instruments, inspection and repair of fuel systems, and inspection and service of taxi, landing and strobe lights. He has performed powerplant maintenance including inspection, removal, repair and replacement of aircraft engines, inspection, troubleshooting and service of ignition systems, inspection, removal and replacement of fuel control devices, thrust reversers, engine exhaust system components and heating systems.

Since _____ meets the eligibility requirements of FAR 65.71 and experience requirements of FAR 65.77, I recommend him for his A&P license.

Sincerely,

(signature)

Maintenance Manager
Day Phone #
A&P # or Aircraft engineer # if available